

## GENERAL CONDITIONS

1. Upon registering for a course, you will receive an email confirmation along with the invoice. For bookings made more than 6 weeks prior to the course start, a €150 deposit is required. The remaining balance must be settled 2 weeks before the course begins. For registrations within 6 weeks of the start date, the full fee is payable immediately. All payments, whether deposit, balance, or full amount, should be transferred to Tom Meyers at ING, account IBAN: BE85 3101 9606 7806, BIC: BBRUBEBB. This ensures your enrolment and facilitates smooth preparation for the course.
2. To ensure participation, payment must be received in full; non-payment will result in being unable to attend the course. In the event of any disputes, the Courts of the Brussels District will exclusively have jurisdiction.
3. Cancellation fees are as follows: €75 for cancellations made more than 6 weeks before the course start, increasing to €150 if any online training videos have been accessed; €195 for cancellations within 6 weeks of the course; and the full course fee for absence on the first day. These conditions are designed to ensure fairness while accommodating participants' needs.
4. Participants are entitled to refunds only in specific cases: if the course is cancelled due to illness of Tom Meyers, or insufficient registrations.
5. Additional costs, including but not limited to hotel, flight, and travel expenses, are solely the responsibility of the participant. These costs are non-refundable and no requests for reimbursement will be considered under any circumstances.
6. No refunds are available if a participant is unable to continue the course for any reason. However, participants may be offered the opportunity to attend the same course at a later date, provided it meets the minimum registration requirement. If not, a fee of €75 excl. VAT per missed course is applicable. This policy balances commitment with flexibility under specific conditions.
7. Course participants are strictly prohibited from transferring their registration or participation spot to someone else.
8. To qualify for The Reaset Approach basic training course, candidates must meet one of the following criteria: possess a minimum of a BSc in a manual therapy field along with 1 year of practical experience, or hold a diploma in massage therapy that includes extensive knowledge in anatomy, physiology, and pathology, accompanied by a minimum of 2 years of experience. This ensures participants have a foundational understanding and practical background essential for mastering the course content.

9. Participants are required to hold appropriate professional liability insurance for their practice as therapists or caregivers, and consent to a liability release form. Registration is confirmed upon payment of the total course fee 2 weeks before the start date. This method ensures that participants are adequately prepared and meet all prerequisites, while efficiently handling the administrative and financial requirements for course enrolment.
10. Participants bear legal responsibility for any consequences of their actions, including incidents or damages on the institute's premises, during demonstrations, or exercises. Compensation claims against teachers, assistants, and the UIB are not permitted, irrespective of the legal reasoning. This ensures accountability and safeguards the educational environment for all involved.
11. Tom Meyers the founder and instructor of The Reaset Approach reserves the right to assess the participant's progress during and at the end of each course. If Tom deems it appropriate, it has the authority to temporarily or permanently exclude the participant.
12. Certification in The Reaset Approach is contingent on Tom Meyers' assessment of a participant's knowledge and ability to practice safely without supervision. Should there be any uncertainty regarding a participant's proficiency, they may be required to demonstrate their skills on a patient. An additional fee of €75 is charged for the extra time needed for this evaluation, ensuring standards of practice are met and maintained.
13. Participants are expressly prohibited from independently teaching the knowledge they have acquired or offering courses under the names "The Reaset Approach" or "Reasetting." This ensures the integrity and quality of the training and its methodologies are maintained exclusively by authorised instructors.
14. By signing up for the training, students commit to adhering to both the ethical and professional standards of their field and any associated professional bodies. This agreement underscores the importance of maintaining professional integrity and excellence throughout their training and subsequent practice.

Should you have any questions regarding these general conditions, please do not hesitate to contact:

**Name:** Tom Meyers

**Email:** [thereasetapproach@gmail.com](mailto:thereasetapproach@gmail.com)

**Website:** [www.thereasetapproach.com](http://www.thereasetapproach.com)

**Address:** H. Pauwelslaan 7, 1200 Brussels - Belgium

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*These conditions are effective as of 1 January 2024, and subject to change without notice. For the latest version, please contact us or visit our website.*

## GDPR

In compliance with the General Data Protection Regulation (GDPR) as implemented in Belgium, by registering for this course, participants agree to the following data protection and privacy conditions:

- **Personal Data Collection and Use:** We collect necessary personal data such as name, contact information, and professional qualifications solely for course administration, certification purposes, and communication related to the course. The processing of this data is based on your consent and the need to fulfil our contractual obligations to you as a participant.
- **Data Protection Measures:** We are committed to ensuring the security of your personal data through appropriate technical and organisational measures. This includes protecting your data against unauthorised access, alteration, and unlawful processing.
- **Data Sharing and Transfer:** Your personal data will not be shared with third parties without your explicit consent, except as required for the provision of the course or by law. All third parties are required to adhere to GDPR standards.
- **Data Retention:** Personal data will be retained only for as long as necessary for the purposes for which it was collected, in accordance with our data retention policy and GDPR requirements.
- **Participant Rights:** You have the right to access, rectify, erase, or restrict the processing of your personal data. You also have the right to withdraw your consent at any time and the right to data portability. Requests to exercise these rights can be made directly to us.
- **Complaints:** If you believe your data protection rights have been infringed, you have the right to lodge a complaint with the Belgian Data Protection Authority (DPA).

This policy ensures our commitment to protecting your privacy and handling your personal data transparently, in compliance with GDPR standards. For further details on your rights under GDPR and the data protection measures we have in place, please contact us directly.

For any questions regarding this privacy policy or to exercise your data protection rights, please contact us at:

**Name:** Tom Meyers

**Email:** [thereasetapproach@gmail.com](mailto:thereasetapproach@gmail.com)

**Address:** H. Pauwelslaan 7, 1200 Brussels - Belgium